



SOURASHTRA COLLEGE, MADURAI- 625004

(An Autonomous Institution Re-accredited with 'B' grade by NAAC)

Department of Corporate Secretaryship- Lesson Plan

(for the year 2020 - 2021 odd Semester)

PART - III	Title : COMMERCIAL LAW	Subject Code : 17 UCP C11
CORE		
Semester : I	HOURS : 7 hours / Week	CREDITS : 5

Unit I:

(20 Hours)

Commercial Law – Meaning – Formation of Contract, Essential Elements of Contract
Consensus – ad idem, Proposal and Acceptance, Conclusion of Contract Lawful
Consideration, Capacity of Parties, Free and real consent – Mistake Misrepresentation, Fraud,
Coercion, Undue influence, Lawful Object.

Unit II:

(25 Hours)

Classification of Contract – Express and Implied Tacit, Valid, Void and Voidable
Executed and Executory, Unilateral and Bilateral, Quasi-Contract. Discharge of Contract,
Performance, Tender, Novation, Impossibility, Operation of Law, Breach of Contract.

Unit III:

(25 Hours)

Remedies for Breach of Contract, Damages –types of damages, Specific Performance
and Injunction.

Unit IV:

(20 Hours)

Special contracts – Indemnity - Meeting and differences between Indemnity and
Guarantee, Rights of surety, discharge of surety.

Unit V:

(15 Hours)

Bailment- Meaning – Types – Rights and duties of bailor and bailee – Pledge – Rights
and duties of Pawnor and Pawnee – Pledge by non – owners.

Signature of the faculty :

Name of the faculty :

Dr.K.G.Nalina & Dr.K.Subbulakshmi

Name of the Staff		Dr. K.G.NALINA		Subject Code		17UCPE52		Year		2020-2021	
Title of the Subject		BANKING LAW AND PRACTICE		Programme		B.COM(CS)		Semester		V	
Unit	Learning Objectives	Teaching Content		Teacher(s) Activities or Application	Students Activities	Review and Assessment		Teaching Hours			
1.	To learn fundamentals of banking	Definition of banking -Origin of Banking – Bankers-The relationship between a banker and a customer – Special relationship.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test		18			
2.	To understand the concepts of Negotiable Instruments	Negotiable Instruments – Features – Types – Classification of Negotiable Instruments - Cheque – Crossing – Types – Difference between a cheque and Bill of Exchange- Promissory Note.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test		18			
3.	To know the guidelines of for private sector Banks	Privatisation of Banks – Meaning – New Guidelines for private sector Banks – Factors favouring Privatisation - Against Privatisation – Progress and Performance of private sector Banks - Present Issues.		Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test		18			
4.	To acquire the knowledge on E-Banking	E-Banking – Traditional Banking vs E-Banking Electronic Delivery Channels – Truncated cheque and Electronic cheque – Features and Merits – Advantages of E-Banking – RTGS.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test		18			
5.	To acquire knowledge on Banking Ombudsman Scheme	Reserve Bank of India – Constitution – Functions Banking Ombudsman Scheme – Objects – Appointment of Ombudsman – Powers and Duties of Banking ombudsman.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test		18			

K. G. Nalina

K. G. Nalina

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Name of the Staff		Dr.K.G.NALINA		Subject Code		17UCPE51		Year		2020-2021	
Title of the Subject		ECONOMIC LEGISLATION		Programme		B.COM(CS)		Semester		V	
Unit	Learning Objectives	Teaching Content		Teacher(s) Activities or Application		Students Activities		Review and Assessment		Teaching Hours	
1.	To learn fundamentals of Foreign Exchange Management Act 1999	Foreign Exchange Management Act 1999 - Title, definition, regulation, Management of Foreign exchange, authorized person, types of bank accounts, (Sections: 3,4,5,6,7,10)		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.		Assignment & Seminars		Weekly Test. Quiz & Regular Internal Test		18	
2.	To understand the concepts of The Trade Marks Act 1999	The Trade Marks Act 1999, Objective, definition, registration, advantages of registration, qualities of good Trade Mark, Use of Trade Mark, Assignment and Transmission permitted to use, infringement, passing off.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.		Assignment & Seminars		Weekly Test. Quiz & Regular Internal Test		18	
3.	To know the concept of The Indian Stamp Act 1899	The Indian Stamp Act 1899 - Scope, definition - instruments chargeable to duty person liable to pay duty, Adjudication, impounding of Instruments, refund of duty.		Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.		Assignment & Seminars		Weekly Test. Quiz & Regular Internal Test		18	
4.	To acquire the knowledge on the Securities Contract (Regulation) Act 1956	The Securities Contract (Regulation) Act 1956 - Objectives, recognition of stock exchange, bye-laws of stock exchange, Contracts & Options in securities, Listing & de-listing, NSE, OTCEI.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.		Assignment & Seminars		Weekly Test. Quiz & Regular Internal Test		18	
5.	To acquire knowledge on The Depositories Act 1996	The Depositories Act 1996 - (NSDL & CDSL) Dematerialisation - Depositories - Depository Participants - Functions - Rematerialisation.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.		Assignment & Seminars		Weekly Test. Quiz & Regular Internal Test		18	

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Name of the Staff	Mr.G.CHINNADURAI		Subject Code	17UCPC53	Year	2020-2021
Title of the Subject	INCOME TAX LAW AND PRACTICE- I		Programme	B.COM(CS)	Semester	V

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of History of Income Tax in India	Basic concepts – History of Income Tax in India – objectives of Taxation – Definition of Important terms.	Black Board & Chalk Presentation, PowerPoint Presentation, & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	18
2.	To understand the concepts of Residential status and Incidence of Tax.	Residential status and Incidence of Tax.	Black Board & Chalk Presentation, PowerPoint Presentation, & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	18
3.	To know the methods of Exempted Incomes	Exempted Incomes – Classification of Exempted Incomes – Income absolutely exempt from Tax	Black Board & Chalk Presentation, PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	18
4.	To acquire working knowledge on Income from salaries	Income under the Head salaries.	Black Board & Chalk Presentation, PowerPoint Presentation, & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	21
5.	To acquire knowledge on Income from House Property	Income under the Head House Property.	Black Board & Chalk Presentation, PowerPoint Presentation, & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	15

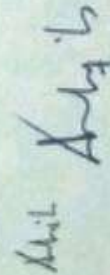
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Name of the Staff		Mr.G.CHINNA DURAI		Subject Code		17UCPC52		Year		2020-2021	
Title of the Subject		CORPORATE ACCOUNTING - I		Programme		B.COM(CS)		Semester		V	
Unit	Learning Objectives	Teaching Content		Teacher(s) Activities or Application		Students Activities		Review and Assessment		Teaching Hours	
1.	To learn the fundamentals of Issue of shares	Issue of shares – Forfeiture of shares – Reissue of forfeited shares – Bonus shares		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.		Assignment & Seminars		Weekly Test. Quiz & Regular Internal Test		16	
2.	To understand the concepts of Redemption of Preference shares	Redemption of Preference shares – Under-writing of shares– Types of underwriting.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.		Assignment & Seminars		Weekly Test. Quiz & Regular Internal Test		16s	
3.	To know the methods of Purchase of own debentures and Sinking fund	Debentures – Issue and redemption – Purchase of own debentures and Sinking fund methods only.		Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.		Assignment & Seminars		Weekly Test. Quiz & Regular Internal Test		20	
4.	To acquire working knowledge on Final Accounts of Companies	Final Accounts of Companies – New format of Balance Sheet as per the Companies Act, 2013.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.		Assignment & Seminars		Weekly Test. Quiz & Regular Internal Test		18	
5.	To acquire knowledge on Amalgamation and absorption	Amalgamation and absorption. (Excluding internal Reconstruction) – Accounting Standard 14 – simple problems only.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.		Assignment & Seminars		Weekly Test. Quiz & Regular Internal Test		20	


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


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Name of the Staff		Dr.K.SUBBULAKSHMI		Subject Code		17UCPC51		Year		2020-2021	
Title of the Subject		PRACTICAL COSTING		Programme		B.COM(CS)		Semester		V	
Unit	Learning Objectives	Teaching Content		Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours				
1.	To learn fundamentals of Financial Accounting Vs Cost Accounting	Financial Accounting Vs Cost Accounting – cost classification – Installation of Costing system – cost unit cost centre, preparation of cost sheet – Methods of costing.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18				
2.	To understand the concepts of Stock Levels – EOQ, ABC, WED	Material – Direct and indirect – Stock Levels – EOQ, ABC, WED, Methods of Pricing of issue of materials – FIFO, LIFO and Simple average.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18				
3.	To know the methods of remuneration and Incentive schemes	Labour – Direct and Indirect – Labour Turnover – Idle Time – Overtime Methods of remuneration and Incentive schemes – Time Rate, Piece Rate, Taylor's Differential Piece Rate, Halsey and Rowan schemes.		Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18				
4.	To acquire working knowledge on Overheads – Allocation	Overheads – Allocation – Apportionment (Primary and Secondary) – Repeated Distribution, Step method, Simultaneous Equation Method – Absorption – Over and under absorption.		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18				
5.	To acquire knowledge on Process Costing	Process Costing – Normal Loss, Abnormal Loss – Abnormal Gain, (Simple Problems only).		Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18				


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Name of the Staff	Dr.K.Subbulakshmi		Subject Code	17UCPN31	Year	2020-2021
Title of the Subject	Sources of Indian Law		Programme	B.COM(CS)	Semester	III

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Sources of Indian Law	Sources of Indian Law-meaning-definition of law-need for law-objectives of law-Classification-public law, Private law-sources of law-formal ,material sources, sources of Indian law-English law-statute law	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	
2.	To understand the concepts of Customary law	Customary law-definition-binding force of custom-kinds of customs-requisites of valid custom	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	
3.	To know about the Judicial decisions	Judicial decisions-law precedent --meaning-role of judges-hierarchy of court ,kinds of precedents, obiter dictum	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	
4.	To acquire knowledge on Statute law or legislation	Statute law or legislation; meaning-supreme ;subordinate legislation ,forms of subordinate legislation direct and indirect legislation	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	
5.	To acquire knowledge on Personal law of parties	Personal law of parties --Hindu law, Mohammedan law-sources of Hindu law; sources of Mohammedan law	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	

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Name of the Staff		DR.K.SUBBULAKSHMI				
Title of the Subject		COMPANY ADMINISTRATION				
		Subject Code	17UCPS31			
		Programme	B.COM(CS)			
		Year	2020-2021			
		Semester	III			
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Company Law Administration	Company Law Administration – History and Growth.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
2.	To understand the concepts of Registrar of companies	Registrar of companies – Regional Directors – Company Law Tribunal – Advisory committees.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	7
3.	To know about the Different types of secretaries	Secretary – Meaning – Different types of secretaries – Functions of Company Secretary.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	5
4.	To acquire knowledge on Managerial Remuneration	Managerial Remuneration -Ceilings under the Companies Act 2013.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	7
5.	To acquire knowledge on Managing Director and appointment	Managing Director – Appointment- Powers of Managing Director.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	5

Staff Signature: *K. Subbulakshmi*

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Name of the Staff	Dr.K.SUBBULAKSHMI		Subject Code	17UCPC32	Year	2020-2021
Title of the Subject	ADVANCED FINANCIAL ACCOUNTING - I		Programme	B.COM(CS)	Semester	III

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Branch Accounts	Branch Accounts – Methods – Cost price, Invoice Price.(Excluding foreign branches)	Black Board & Chalk Presentation. PowerPoint & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
2.	To understand the concepts of Departmental Accounts	Departmental Accounts – Bases Of Apportionment, Trading and P&L account, Inter Departmental Transfer @ cost Price Only.	Black Board & Chalk Presentation. PowerPoint & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
3.	To know the methods of Hire Purchase Accounts	Hire Purchase Accounts (Excluding HP Trading Account)- Default and Repossession- Partial and Full Possession.	Black Board & Chalk Presentation. PowerPoint & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
4.	To acquire working Instalment System knowledge on	Instalment System, Insurance Claims (excluding Loss of profit)	Black Board & Chalk Presentation. PowerPoint & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
5.	To acquire knowledge on Royalty Account	Royalty Account (Excluding Sub-Lease) – in the books of lesser and lessee.	Black Board & Chalk Presentation. PowerPoint & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12

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Name of the Staff	Dr.K.G.NALINA		
Title of the Subject	Company Law & Secretarial Practice - I		
	Subject Code	17UCPC31	Year
	Programme	B.COM(CS)	Semester
			2020-2021
			III

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Characteristics - Types of companies	Company - Definition and Characteristics - Types of companies- Privileges enjoyed by a Private Company.	Black Board & Chalk Presentation. PowerPoint Lecturing. &	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	10
2.	To understand the concepts of Functions of Promoters	Promotion - Promoters - Functions of Promoters - Preliminary contacts - Memorandum of Association - Articles of Association - Alteration of Memorandum of Association and Articles of Association.	Black Board & Chalk Presentation. PowerPoint Lecturing. &	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	14
3.	To know about the prospectus and Commencement of business	Prospectus - Commencement of business - Duties of secretary at pre and post Incorporation stages.	Black Board & Chalk Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
4.	To acquire knowledge on Transfer and transmission of shares - Allotment	Shares - Types - Transfer and transmission of shares - Allotment of shares.	Black Board & Chalk Presentation. PowerPoint Lecturing. &	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
5.	To acquire knowledge on Secretarial duties.	Allotment of shares- irregular allotment - effects of irregular allotment - secretarial duties.	Black Board & Chalk Presentation. PowerPoint Lecturing. &	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12

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Name of the Staff		Dr.K.G.Nalina		Subject Code	17UACVE1	Year	2020-2021
Title of the Subject		Value Education		Programme	B.COM(CS)	Semester	1
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours	
1.	To learn fundamentals of Values and the individual	Values and the individual Value and the meaning, the significance of values- classification of values-need for value education- value and the individual-self-discipline-self initiative- empathy, compassion forgiveness, honesty and courage	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6	
2.	To understand the concepts of Values and the religion	Values and the religion Karma yoga in Hinduism, love and justice in Christianity-brother hood in Islam, compassion in Buddhism, Ahimsa in Jainism and courage Sikhism-need for religious harmony	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6	
3.	To know about the value and society	Value and society Definition of society-democracy-secularism-socialism-gender-justice -human rights-socio political awareness-social integration and social justice	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6	
4.	To acquire knowledge on Professional values	Professional values Definition-accountability-willingness to learn-team spirit-competence development -honesty-transparency-respecting others-democratic functioning-respecting others-integrity and commitment	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6	
5.	To acquire knowledge on Role of social institution in value educations	Role of social institution in value education Role of family-peer group-society educational institution -role model and mass media in value formation	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6	

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Name of the Staff	Dr.K.G.NALINA		Year	2020-2021
Title of the Subject	BASIC MANAGEMENT CONCEPTS		Semester	I
	Subject Code	17 UCP S11		
	Programme	B.COM(CS)		

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Functions of Management.	Management -Definition, Management Vs Administration - Importance - Functions of Management.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9
2.	To understand the concepts of Merits and demerits of planning	Planning - Definition - Features - Merits and demerits.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9
3.	To know the Types of organization only	Organization - Types of organization only	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9
4.	To acquire knowledge on Communication	Communication - Types of Communication only	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9
5.	To acquire knowledge on Motivation	Motivation - Theories of motivation only.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9

Staff Signature: *K. G. Nalina*

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Name of the Staff		MR.G.CINNADURAI		Year		2020-2021	
Title of the Subject		FINANCIAL ACCOUNTING-I		Subject Code		17UCPA11	
				Programme		B.COM(CS)	
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Semester I	
1.	To learn fundamentals of Accounting concepts	Accounting concepts and conventions, Principles concepts, Postulates, Double Entry System of Book keeping, Rules, Limitation, Collection & Recording of Financial Data, Journal, Ledger sub-division of journal, Trial Balance.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	
2.	To understand the concepts of Final Accounts of sole traders	Final Accounts of sole traders - Profit and loss a/c and Balance Sheet.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	
3.	To know the methods of Bills of Exchange	Bills of Exchange, Trading & Accommodation Bills, Renewal Dishonour due to insolvency of returning of Bills.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20	
4.	To acquire working knowledge on Account current	Account current- Average due date, Bank Reconciliation statement.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	16	
5.	To acquire knowledge on Depreciation and rates of Depreciation	Depreciation and rates of Depreciation, Straight Line Method, Written Down Value, Rate of Depreciation, Annuity method - Sinking fund methods only.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	

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Name of the Staff		Subject Code		Year		
Dr. K. SUBBULAKSHMI <td colspan="2">17UCPC11 <td>2020-2021</td> </td>		17UCPC11 <td>2020-2021</td>		2020-2021		
Title of the Subject		Program me		Semeste		
COMMERCIAL LAW <td colspan="2">B.COM(CS) <td>I</td> </td>		B.COM(CS) <td>I</td>		I		
Unit	Learning Objectives	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teachin g Hours	
1.	To learn fundamentals of Formation of Contract	Commercial Law – Meaning – Formation of Contract, Essential Elements of Contract Consensus – ad idem, Proposal and Acceptance, Conclusion of Contract Lawful Consideration, Capacity of Parties, Free and real consent – Mistake Misrepresentation, Fraud, Coercion, Undue influence, Lawful Object.	Black Board & Chalk Presentation, PowerPoint Presentation, & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	21
2.	To understand the concepts of Classification of Contract	Classification of Contract – Express and Implied Tacit, Valid, Void and Voidable Executed and Executory, Unilateral and Bilateral, Quasi-Contract. Discharge of Contract, Performance, Tender, Novation, Impossibility, Operation of Law, Breach of Contract.	Black Board & Chalk Presentation, PowerPoint Presentation, & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	20
3.	To know the knowledge of Breach of Contract, Damages	Remedies for Breach of Contract, Damages –types of damages, Specific Performance and Injunction.	Black Board & Chalk Presentation, PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	22
4.	To acquire working knowledge on Indemnity	Special contracts – Indemnity - Meeting and differences between Indemnity and Guarantee, Rights of surety, discharge of surety.	Black Board & Chalk Presentation, PowerPoint Presentation, & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	21
5.	To acquire knowledge on Bailment	Bailment-Meaning – Types – Rights and duties of bailor and bailee – Pledge – Rights and duties of Pawnor and Pawnee – Pledge by non – owners.	Black Board & Chalk Presentation, PowerPoint Presentation, & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	21

K. Subbulakshmi

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Name of the Staff	Prof. G. Chinna Durai		Subject Code	17UCPE61	Year	2020-2021
Title of the Subject	Income Tax Law and Practice - II		Programme	B.Com (CS)	Semester	VI
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Income from Business or Profession	Income under the Head Profits and Gains of Business or Profession.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
2.	To understand the concepts of Income from Capital Gain	Capital Gain - Meaning or Capital Assets - Exempted Assets - kinds of capital Assets, Procedure for computing capital gains.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
3.	To know the methods of Income from other sources	Income from other sources - Income chargeable to Tax. Procedure and format for computing income from other sources.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	16
4.	To acquire working knowledge on Set - off and Carry forward of Losses	Set - off and Carry - forward of Losses.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
5.	To acquire knowledge on Deductions from Gross Total Income	Deductions from Gross Total Income	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20

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HOD -Signature: *A. C. Reddy*

Name of the Staff	Dr.K.G.Nalina		Subject Code	17UCPC64	Year	2020-2021
Title of the Subject	General Law		Programme	B.Com (CS)	Semester	VI

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Sources of law	Sources of law – English Law, Customs, Judicial precedents, Legislation, Personal Law of parties.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
2.	To understand the concepts of Indian constitution	Indian constitution – Introduction, Federal – features, pre-amble – Fundamental Rights, Fundamental Duties.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
3.	To know the methods of Parliament	Parliament – Lok Sabha, Rajya Sabha, Members – Election of President, Vice President, Prime Minister, Speaker, Council of Ministers – their responsibilities – collective – individual.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
4.	To acquire working knowledge on Legislative	Power of President – Legislative, Judiciary, Ancillary.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
5.	To acquire knowledge on Transfer of Property Act	Transfer of Property Act – Transfer of Properties restricted to sale, Mortgage, Lease, Charge and Gift.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18

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Name of the Staff		Prof.G.Chinna Durai				
Title of the Subject		Indirect Taxation				
		Subject Code	17UCPC63			
		Programme	B.Com (CS)			
		Year	2020-2021			
		Semester	IV			
Unit	Learning Objectives	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours	
1.	To learn fundamentals of	Indirect Taxes – An introduction, Special features – Indirect Tax Levies – Role of Indirect taxation, Merits and Demerits of Indirect Taxation – Reforms in Indirect Taxation.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
2.	To understand the concepts of	History of Goods and Services Tax and its benefits.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
3.	To know the Knowledge of	Goods and Services Tax Council and Its Functions	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	16
4.	To acquire working knowledge on	Registration and return filling of Goods and Services Tax.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
5.	To acquire knowledge on	Customs Law – Types of customs duties – Registration and types of Assessment.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20

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Name of the Staff		Dr.K.Subbulakshmi				
Title of the Subject		Management Accounting				
		Subject Code	17UCPC62			
		Programme	B.Com (CS)			
		Year	2020-2021			
		Semester	VI			
Unit	Learning Objectives	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours	
1.	To learn fundamentals of Management Accounting	Management Accounting – Definition - Scope and Objectives – Tools – Utility and limitations of Management accounting	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	16
2.	To understand the concepts of Ratio Analysis	Ratio Analysis – Significance – utility – limitations of ratio analysis- Profitability ratio, Turnover ratios, Solvency, Liquidity ratios.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20
3.	To know the methods of Cost Volume Profit Analysis	Cost Volume Profit Analysis – Marginal costing, Break Even Point – P/V ratio- Application of Marginal Costing – Key factor – Suitable Sales Mix.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
4.	To acquire working knowledge on Budget	Budgetary control – Budgeting – Budget – Advantages – Limitations (Excluding Working Capital Budgets) – Purchase Budget – Production Budget- Sales Budget – Flexible Budget and Cash Budget.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
5.	To acquire knowledge on Fund flow and cash flow Analysis	Fund flow and cash flow Analysis (Simple Problems only) – Preparation of Schedules of changes in working capital, Funds from Operation – Adjusted P & L A/C, Cash flow & Fund flow Statements.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18

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Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Valuation of goodwill & Shares	Valuation of goodwill - Different methods of valuation of goodwill - Super Profit, annuity and Capitalization methods- Valuation of Shares - Intrinsic Value and yield method.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	16
2.	To understand the concepts of holding company	Consolidated balance sheet - Simple problems excluding inter-company holdings.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20
3.	To know the methods of Liquidators Final Statement of account	Liquidation of Companies - Liquidators Final Statement of account as per the legal format only.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	15
4.	To acquire working knowledge on Accounts of Banking Companies	Accounts of Banking Companies- Profit & loss a/c & Balance Sheet as per new format - Different schedules.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	21
5.	To acquire knowledge on Accounting standards	Accounting standards - Application - Formation of Audit committee - Accounting Standards - with reference to valuation of EPS, interim reporting and segment reporting only.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18


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Teaching Plan for (Even Semester) 2020-2021

Name of the Staff	Dr.K.Subbulakshmi	
Title of the Subject	Introduction to Indian constitution	
	Subject Code	Year
	14UCPN41	2020-2021
	Programme	Semester
	B.Com (CS)	IV

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Constitution	Constitution meaning, unitary, federal-features of Federal constitution –features of Indian constitution-three tier system	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
2.	To understand the concepts of fundamental rights	Pre ample, fundamental rights articles 14 to article 23	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
3.	To know the articles of fundamental rights	Fundamental rights-article 24 to 35	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
4.	To acquire the knowledge on Parliamentary system	Parliamentary system, Loksabha ,Prime minister, Rajya sabha (Number of members only) speaker of Lok sabha-Role of speaker, The Union executive	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
5.	To acquire knowledge on The union Executive President	The union Executive President, Vice President, Election to the post of President, Power of President-Legislative, Executive, Judicial only.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12

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Name of the Staff	Dr.K.Subbulakshmi		Year	2020-2021
Title of the Subject	Meeting & Proceedings		Semester	IV
	Subject Code	17UCPS41		
	Programme	B.Com (CS)		

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Company Meetings	Company Meetings - Types of Meetings - Requisites of a valid Meeting.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	7
2.	To understand the concepts of General Meetings	General Meetings - Annual General meeting - Duties of Company Secretary	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	5
3.	To know the of Extra-Ordinary General Meeting	Extra-Ordinary General Meeting - Secretarial Duties	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
4.	To acquire working knowledge on Board Meetings	Directors Meeting - Board Meetings & Committee Meetings.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
5.	To acquire knowledge on Class meetings	Creditors and Debenture Holders Meetings - Class meetings.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6

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Dr.K.Subbulakshmi

Advanced Financial Accounting - II

Name of the Staff	Subject Code	Year
Title of the Subject	Programme	Semester
	17UCPC42	2020-2021
	B.Com (CS)	IV

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Partnership	Partnership - Introduction - P&L Appropriation Account, Capital Account, Fixed & Fluctuating, Interest On Sacrificing Ratio, Drawings and Interest on Capital - Gaining Ratio.	Black Board & Chalk Presentation, PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	12
2.	To understand the concepts of Admission of Partners	Admission of Partners - Treatment of Goodwill and Methods - Accumulated P&L Account.	Black Board & Chalk Presentation, PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	12
3.	To know the methods of Retirement of Partners	Retirement of Partners - Death of Partners - Revaluation Account, Calculation of Amount to Retiring Partners.	Black Board & Chalk Presentation, PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	12
4.	To acquire working knowledge on Dissolution of Firm	Dissolution of Firm - Meaning and Definition.	Black Board & Chalk Presentation, PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	12
5.	To acquire knowledge on Insolvency	Insolvency - Garner vs Murray, Insolvency of one Partner Only (Excluding Piece Meal- Maximum Loss Method.	Black Board & Chalk Presentation, PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test, Quiz & Regular Internal Test	12

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Name of the Staff: Dr.K.G.Nalina
 Title of the Subject: Company Law & Secretarial Practice - II

Name of the Staff		Subject Code		Year		
Dr.K.G.Nalina		17UCPC41		2020-2021		
Title of the Subject		Programme		Semester		
Company Law & Secretarial Practice - II		B.Com (CS)		IV		
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Debentures and its types	Debentures – Types of debentures- Debenture Trust Deed.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	8
2.	To understand the concepts of Dividend and its payments	Dividend – Provisions relating to declaration and Payment of dividend – Difference between interest and dividend.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	10
3.	To know the duties and rights of auditors	Accounts and Audit – Appointment of auditors – Rights, duties and liabilities of auditors.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	8
4.	To acquire the knowledge on special audit and cost audit	Special audit – Circumstances of Special audit – Cost audit – Qualifications & Disqualifications of auditor	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9
5.	To acquire knowledge on winding up of companies	Winding up – Types – Winding up by the order of the National Company Law Tribunal – Members Voluntary Winding up and Creditors Voluntary Winding up.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	10

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Name of the Staff: Prof.G.Chinnadurai & Dr.K.Subbulakshmi

Title of the Subject: Environmental Studies

Subject Code: 17UACES1
 Programme: B.Com (CS)

Year: 2020-2021

Semester: II

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Introduction to environmental studies	Introduction to environmental studies -nature, scope importance -natural resources'-forest - deforestation-afforestation-water resources	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
2.	To understand the concepts of Ecosystem	Ecosystem -concept-structure and functions-energy-flow-food chain-food web-ecological pyramids-type of eco system-aquatic)pond ecosystem and terrestrial grasslands	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
3.	To know the contents of Bio diversity	Bio diversity -definition-value of bio diversity in India -a mega diversity zone-hot spot-endangered and endemic species of India-threat to bio diversity-conservation of bio diversity	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
4.	To acquire knowledge on Environmental pollution	Environmental pollution -air, water, soil and noise, solid waste(types of material)-solid waste management system)	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
5.	To acquire knowledge on Social issues	Social issues and unsustainable to sustainable development -climate change-greenhouse effect-global warming-full population explosion-women and child welfare relating to environment	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6

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Name of the Staff	Dr.K.G.Nalina		Subject Code	17UCPS21	Year	2020-2021
Title of the Subject	Business Correspondence and Report Writing		Programme	B.Com (CS)	Semester	II

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Business letters and kinds	Business letters – Qualities of a business letter – Structure of a business letter – Kinds of business letter.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	8
2.	To understand the concepts of Application letters	Application letters- Difference between Application and sales letter – Types of Application letters.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9
3.	To know the contents of orders and causes of complaints	Orders – Contents of an order letter – Complains – Causes for Complains- letter of Complaint.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	10
4.	To acquire knowledge in Collection letters and circular letters	Collection letters – Stages in Collection letters – Circular letters – Objectives- Situations for writing a circular letter.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	8
5.	To acquire knowledge on classification of reports	Report – Meaning – Definition – Characteristics of a good report – Importance of Reports – Classification of Reports.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	10

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Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Non-Trading concerns	Accounts of Non-Trading concerns – Income & Expenditure A/c, Receipts & Payments Accounts.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	19
2.	To understand the concepts of Consignment Accounts	Consignment Accounts, Normal Loss and abnormal Loss – Value of Closing Stock (Cost Price & Invoice Price Methods)	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	17
3.	To know the methods of Joint venture	Joint venture- Methods – Individual Venture Book, Memorandum Methods – Separate set of books	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
4.	To acquire working knowledge on Voyage Accounts	Voyage Accounts- Complete and Incomplete Voyage- Investment A/c.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	16
5.	To acquire knowledge on Single Entry System	Single Entry System – Statement of Affairs Method, Conversion Method-simple Problems only.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20

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A. L. Anish

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A. L. Anish

Name of the Staff		Dr.K.G.Nalina				
Title of the Subject		Industrial Law				
		Subject Code	17UCPC21			
		Programme	B.Com (CS)			
		Year	2020-2021			
		Semester	II			
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Factories Act.	Factories Act 1948- Definition - Health, Safety Welfare measures, working hours, Annual Leave with wages, Women and Young workers	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	21
2.	To understand the concepts of The workmen's compensation Act	The workmen's compensation Act 1923 - Definition- Disablement - Methods of calculating compensation - Rules and Payment of Compensation	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	22
3.	To know the concept of The Employee's State Insurance Act	The Employee's State Insurance Act 1948, Definition- ESI Fund and its uses, Benefits provided in the Act.	Black Board & Chalk Presentation. PowerPoint Presentation v& Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20
4.	To acquire working knowledge on The payment of Gratuity Act	The payment of Gratuity Act 1972 - Definition - Nomination - Payment of Gratuity, Trade Unions Act 1926. Definition - Registration of TV - Privileges of registered TV.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	21
5.	To acquire knowledge on The Industrial Disputes Act	The Industrial Disputes Act 1947 - Definition of Individual and Collective disputes, Strike- lock out and Lay Off - Machinerics for settling of Industrial disputes.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	21

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